

JEFFERSON COUNTY RURAL WATER DISTRICT #13

1951 Wellman Rd. Lawrence, KS 66044

785-842-1502

www.jfrwd13.com

MONTHLY PUBLIC BOARD MEETING

March 19, 2026, 7:00 p.m.

LOCATION: District Water Office - 1951 Wellman Rd.

CALL MONTHLY BOARD MEETING TO ORDER

The meeting is called to order by Chairperson Gordon Brest at 7:15 p.m.

Board Members Present: Chairperson Gordon Brest, Vice Chairman Andrew Brewer, Treasurer Paulette Schwerdt, Director John Hachmeister, Director Crystal Miles, Secretary George Pogge, Director Ann Clark
Staff Members Present: Joe Osborn, Niki Fincham

ELECTION OF OFFICERS:

MOTION: It is moved by George Pogge and seconded by Ann Clark to reappoint the current slate of officers as the new slate of officers and board organization remains the same.

VOTE: So moved 7-0

CONSENT AGENDA:

MINUTES FROM February 19, 2026 BOARD MEETING

NEW CERTIFICATES - 0 TRANSFERS - 3

MOTION: It is moved by Andrew Breuer and seconded by Paulette Schwerdt to approve the consent agenda.

VOTE: So moved 7-0

TREASURER REPORT:

FINANCIAL SUMMARY: Paulette Schwerdt reports that she has reviewed all bills, financials and reconciliations. She finds nothing exceptional.

A complete and thorough Executive Summary Report and Cash/Cash Equivalents - Detail Report is included in the Board Packet with an Unpaid Bills Report.

MOTION: It is moved by Paulette Schwerdt and seconded by John Hachmeister to pay the bills.

VOTE: So moved 7-0.

PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:

Joe Osborn presents a handout regarding road developments that will begin soon at Lake Dabinawa. He proposes that, due to timing and convenience, we include waterline improvements on Cheyenne Lane at the same time. (Detailed proposal including cost estimate from Daniels Excavating included with the Board packet).

MOTION: It is moved by Andrew Breuer and seconded by Paulette Schwerdt to upgrade the waterline project on Cheyenne Lane at Lake Dabinawa using Daniels as the contractor.

VOTE: So moved 7-0.



MONTHLY ACTIVITY REPORT: A detailed report is included in the Board packet regarding the following: Cheyenne In. Road Replacement (Lake Dabinawa); Water Plant; Distribution; Meter Installations; Water Usage & Water Loss; Water Sold Breakdown and Water Loss Report/Chart.

OFFICE OPERATIONS MANAGER'S REPORT:

Niki presents all KRWA Conference Attendees with respective motel room and conference registration confirmation information.

Board members are given this years SSI forms and asked to complete and return by the end of this meeting. All detailed financial reports are included in the Board packet.

BUSINESS:

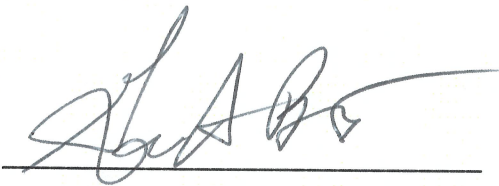
1. Request any changes to SSI forms and review form requirements
2. Meter Reader contract goes out for proposal (every even year)
3. Calculate New Rates for McLouth
Joe Osborn is tasked with contacting Louis Funk with Bartlett & West for this calculation.
4. Review Calendar for Next Month's Agenda Items

ADJOURNMENT:

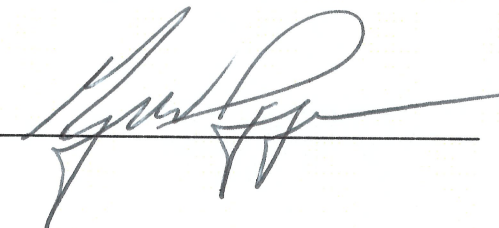
MOTION: It is moved by Ann Clark and seconded by Paulette Schwerdt to adjourn at 8:54 p.m.

VOTE: So moved 7-0.

Respectfully Prepared and Submitted by,
Niki Fincham, Office Operations Manager



Gordon A. Brest, Chairperson



George Pogge, Secretary